

**STUDENT**ACTIVITIES

**RETURNING  
CLUB CHECKLIST**

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## CLUB CHECKLIST

To register and be considered as an official club at Glendale Community College, the following conditions must be met and maintained:

**Have at least 5 currently enrolled GCC students interested in joining the club.\***

\*In order to be recognized as an active club of Glendale Community College, it will be required that **at least one (1) IOC (Inter Organizational Council) representative** be present to all IOC meetings.

**Have an advisor who is a full-time or part-time certified instructor or employee of Glendale Community College.\***

\*After submitting advisor contact information on the Club Registration Form, advisor(s) must submit an **Advisor Agreement Form** that will be sent to the advisor email provided and can also be accessed on **glendale.edu/AS**.

**Create an official club constitution and submit via the Club Registration Form.\***

\*See **glendale.edu/AS** for a sample constitution.

**Fill out the required Club Registration Form.\***

\*See **glendale.edu/AS** for form.